



HAGERSVILLE SKATING CLUB

Code of Conduct – General Rules

It is the responsibility of each skater, guest skater, Coach and club member to know and abide by the rules and regulations of Skate Canada, Skate Ontario and the Hagersville Skating Club. The Hagersville Skating Club Rules and the Club Constitution, including any additional rules that might become necessary and any special notices which may be posted during the club sessions.

A member may have his/her membership terminated by the Executive for acting in a manner unbecoming to which the Club strives to represent, such as improper behaviour, or disregard for the Club rules on or off the ice, in the dressing rooms or anywhere in the arena, or any other arenas, while representing the Hagersville Skating Club.

ON-ICE ETIQUETTE – SKATERS' RESPONSIBILITIES

- Be courteous and respectful to all Coaches, fellow skaters, parents, and Board of Directors.
- Contact your coach (or coaches) if you cannot be at the arena during your regular ice time, or if you are going to be late. If skater is leaving early, the skater must inform the coach at the beginning of the session or earlier.
- **BE ON TIME!** You should be at the arena in plenty of time to get dressed and have skates on, ready to skate when your session begins. (We understand there will be times that being late is unavoidable, but as a rule, please be on time.)
- **Wear proper skating attire.** You need proper flexibility, and the coaches need to see your true silhouette. NO bulky sweaters/hoodies or sweatpants. Especially important for senior skaters.
- **Be ready to skate!** Before going on the ice:
 - a. Use the washroom if necessary.
 - b. Have your water bottle and extra jacket on the player's bench.
- **Request permission from your Coach (or another if yours is unavailable) to leave the ice surface.**
- Hair should be **tyed back** neatly, away from your face. Those skating dances with a partner need to make sure long ponytails are not whipping into partner's face.
- No chewing gum, eating or drinking on the ice (a plastic water bottle is acceptable).
- No smoking, drug use or alcohol.
- No profanity or swearing will be tolerated.
- **No standing around chatting** with other skaters.
- No idle groupings on the ice at boards or windows.
- No racing games!
- Keep the ice doors closed.
- NO ELECTRONICS – no cell phones, iPods, MP3 players or similar devices allowed on ice.
- Skaters must be punctual for all sessions. Session times should be utilized and uninterrupted for the entire session.
- Skaters must follow the Dance/Skills/Free Skate schedule as directed by the Coaches / person playing music, except during lessons.
- **Coaches and skaters in lessons, and skaters doing solos or dances HAVE THE RIGHT OF WAY.**
- Do not skate between a coach and skater in a lesson.
- Avoid the lesson area when the harness is in use.

- Solo music has the **'right of way'**.
- When asking for **MUSIC**, stand under the music players window, and **speak loudly**. Wait until they have signalled that they understand your request.
**Your request will be played in sequence. There may be several requests written down before yours. Requests from coaches are priority. We will stop a dance mid-way for a coach request. A solo will be played through before we change to a coach request.
- Practice **SPINS** in the centre of the ice. Practice **JUMPS** at the 'clock' end of the ice.
- **Get up quickly** when you fall. Otherwise you may incur a worse injury from someone skating into you. Other skaters must keep their heads up and watch for these and all other skaters.
- Coaches are responsible for skaters while on the ice. No parent interference allowed.
- It is the skaters' responsibility to arrange for their own Coach and private lessons. The Coach must be on the Hagersville Skating Club coaches list.

COACHES' RESPONSIBILITIES

- **Coaches must act as role models in their interactions with their skaters, other Coaches, another Coach's skaters, parents and Club Executive members.**
- Assist skaters in setting and achieving attainable goals.
- To advise his or her skaters and their parents/guardians of any and all fees associated with their lessons – i.e. lesson fees, music fees, test day fees, partnering fees and any other charges that they may incur from their Coach/the Club
- Inform skaters of any absences you will have and direct them how to fill their ice time when you are not there

PARENTS' RESPONSIBILITIES

- Be courteous and respectful to all Coaches, skaters, fellow parents, and Board of Directors. Any breach of these terms is a Major Offence under the terms of this Code of Conduct and will not be tolerated.
- Please ensure younger siblings are not running around the arena and playing at the boards or glass to distract the skaters. As our changeroom area has expanded, please be aware of where your children are playing. We feel our arena is a safe place, but there are many people coming and going as it is a public venue.
- Have realistic expectations for your child and communicate this to your child and their Coach(es)
- Acknowledge that any and all Coaches on the ice may speak to your child and address any misconduct.
- Attend the arena regularly to see the achievements of your skater(s), assist with music playing and review the HSC bulletin board for news and updates.
- **Any issues, concerns, complaints or questions must be received, in writing, and brought to the Board of Directors for discussion at the next Board meeting.**

GENERAL RULES

1. The Club may restrict the number of skaters on the ice at any time.
2. All skaters must enter and leave the ice surface immediately upon the opening and closing of the ice by the ice surface doors to prevent accidents and injury, and to ensure enough time to clean the ice surface. All skaters are to be off the ice before the flood begins.
3. Skaters with below Stage 5 achievement must wear a helmet.
4. Skaters must wear guards when not on the ice.
5. Doors to the ice surface should always remain closed.

6. Dressing rooms are to be used and should be kept clean. Skaters must clean up after themselves, do not leave any tape or garbage in the dressing rooms or on the player's bench. Water is the only drink permitted in the dressing rooms and on the player's bench.
7. The Club is not responsible for lost or stolen articles. It is advisable to not leave skate bags unattended in the lobby and to have all personal effects labelled with your name.
8. During the Hagersville Skating Club sessions, no-one (parents included), other than Coaches, Dance Partners or skaters, will be allowed on the ice surface due to insurance reasons. Exceptions being – persons giving emergency care, arena and other county personnel, carnival setup, preparations and ceremonies.
9. All schedules are subject to change – changes will be posted in the arena.
10. If the premises in which the Club sessions are being conducted is unavailable for any reason beyond the control of the Club, the skaters and parents will have no cause for action or compensation against the Club or the Board.
11. Ice sessions cancelled by the Club for test days, competitions and other special events will be posted prior to cancellation, and no additional ice time is required to be made up for these cancellations.
12. No ice sessions and schedules can be changed or cancelled without the prior authorization of the Club Board.
13. Guest skaters are always welcome in the Club – guest skaters may be an Out-of-Club skater, or a Home Club skater who is not skating on their regularly scheduled time.
14. **Guest Fees are as follows – Home Club skater \$15.00 per hour, and Out-of-Club skater \$25.00 per hour. Guest skaters will pay the full hour fee whether they choose to remain on the ice the entire time or not.**
15. The cut-off date for Private Skater registration in each Winter Session will be January 1st.
16. There will be no refund of registration fees after one month. Any refund of fees must receive Board approval. No refunds will be given after December 31, with the exception of a Doctor's letter, for medical reasons. Requests must be submitted in writing to the Board of Directors.
17. In the event of an injury, skaters must provide a doctor's note stating the skater is clear to return to the ice.
18. For any competitions and test nights, the money and forms must be handed in to the test chairperson prior to the skaters' event(s).
19. All Private skaters and parents will review and sign the general rules prior to the season starting and will submit such to the Board before they will be allowed on the ice.

MAJOR OFFENCES

- The breaking of any rule that involves the following will be considered a MAJOR OFFENCE and will be handled at the discretion of the Board of Directors.
- Defiance of authority (Coach, Dance Partner, Judge).
- Disrespect or abuse: verbal, physical or sign language gestures to another skater, coach, dance partner or judge.
- Vandalism or theft of arena property or another skater's personal property. Such behaviour will result in the police being contacted.
- Assault, harassment, bullying or intimidation.

MINOR OFFENCES will be any incidents not classified as a **major offence** and are to be handled on the spot by one of the Coaches or Board of Directors.

NOTE: Because Major Offences are quite serious in nature, and so are the consequences, it is necessary to have a witness to the incident sign the Action Plan after it is complete to verify the incident. Complete confidentiality is respected.

Together, our Club is amazing!!



HAGERSVILLE SKATING CLUB
CODE OF CONDUCT AND GENERAL RULES

I have reviewed and read the Code of Conduct and General Rules with my child.

We agree to the terms and conditions contained therein.

Name of Skater

Skater's Signature

Date

Parent's Signature